



October 20-22, 2011



EXHIBIT OPPORTUNITIES

TABLE TOP DISPLAY \$5,000

A table-top exhibit space in the Exhibit Hall, recognition of your support in the program from the podium and in the NESPS newsletter, and three complementary Industry badge registrations. Additionally, all onsite representatives are invited to attend scientific sessions and all social events

EXHIBIT HOURS*

Thursday, October 20 5:00 p.m. – 7:00 p.m.
Friday, October 21 6:30 a.m. – 12:30 p.m.
Saturday, October 22 6:30 a.m. – 4:00 p.m.
*Times subject to change based on final program.
**Exhibit Reception

EXHIBIT DETAILS

The Exhibit Hall is located in Talbot A-C adjacent of the scientific sessions, which are held in Talbot E-H on the Ballroom level.

Tabletop displays will include: \$5,000

- 1- 6' x 30" Skirted Table
- 2- Chairs

EXHIBITION FEES AND PAYMENT

A 50% deposit of the contracted space should be forwarded with the Application for Exhibit Space. The balance must be paid by August 5, 2011. Checks should be made payable to the Northeastern Society of Plastic Surgeons and mailed to:

NESPS
900 Cummings Center, Suite 221-U
Beverly, MA 01915

REFUNDS AND CANCELLATIONS

Cancellations received in writing by August 5, 2011 will be subject to a 25% administrative fee. There will be no refunds for cancellations received after August 5, 2011.

INSTALLATION OF EXHIBITS

The exhibit area will be available for set-up from 4:00 p.m. – 5:00 p.m. on Thursday, October 20, 2011. All exhibits must be set by 5:00 p.m. without exception. Assembly of exhibits during regularly scheduled exhibit hours will not be permitted.

DISMANTLING OF EXHIBITS

All exhibits must remain intact until the official closing time of 4:00 p.m. on Saturday, October 22, 2011, and may not be dismantled or removed, in whole or in part, before that time. After the close of exhibits, all materials

must be removed no later than 6:00 p.m. on Saturday, October 22, 2011.

SPACE ASSIGNMENT

Exhibit assignments will be made on a space available basis. Exhibitors wishing to avoid assignment of space adjacent to a particular company should indicate this on their application. Careful consideration will be given to such requests. The Northeastern Society of Plastic Surgeons reserves the right to alter the exhibit floor plan at any time.

ELECTRICAL

The Electrical Order Form will be included in the online exhibitor service kit, which will be available in late July

SOCIAL PROGRAM

All exhibitors are welcome to attend the Thursday evening Welcome Reception in the Exhibit Hall. Each exhibiting/supporting company will be given two (2) complimentary tickets for the Saturday evening President's Reception and Dinner. Additional tickets are available for purchase.

SHIPPING INSTRUCTIONS

Please see online service kit in July.

INFRINGEMENT

Interviews, demonstrations and the distribution of literature or samples must be made within the area assigned to the exhibitor. Canvassing or distribution of advertising matter outside the exhibitor's own space will not be permitted.

CONDUCTING EXHIBITS

Drawings, raffles, and quiz-type contests will not be permitted. Electrical or other mechanical apparatus must be muffled so noise does not interfere with other exhibitors. Character of the exhibits is subject to approval of the Society. The right is reserved to refuse applications of concern not meeting standards required or expected, as well as the right to curtail exhibits or parts of exhibits that reflect against the character of the meeting. This applies to displays, literature, advertising, novelties, souvenirs, conduct of persons, etc.

FIRE PROTECTION

All materials used in the exhibit area must be flameproof and fire-resistant in order to conform to the local fire ordinances and in accordance with regulations established by the local fire department. Crepe paper or corrugated paper, flameproof or otherwise, will not be permitted. Excelsior or other paper is not to be used in

crating merchandise. Display racks, signs, spotlights and special equipment must be approved before use, and all displays are subject to inspection by the Fire Prevention Bureau. Any exhibits or parts thereof found not to be fire-proof may be dismantled. All aisles and exhibits must be kept clear at all times, and fire stations and fire extinguisher equipment are not to be covered or obstructed.

SPECIAL NEEDS



If require special accomodations in order to fully participate in the meeting, please contact the Northeastern Society of Plastic Surgeons office.

EXHIBIT PERSONNEL

All exhibit personnel must be registered. Each person will be issued an exhibitor badge and must be employed by the Exhibitor or have a direct business affiliation. Each company is allotted three (3) badges per exhibit space purchased. Additional badges are available for \$100 per badge. An exhibitors badge does allow the exhibitor access to the scientific sessions.

HOTEL ACCOMMODATIONS

Rooms are reserved at the Ritz Carlton Hotel, Amelia Island, Florida. Reservation forms will be available in the online service kit in July 2011. All reservations should be received by the Hotel no later than Friday, September 2, 2011.

SECURITY

Security may be furnished by Management when the exhibits are closed. The safekeeping of the exhibitor's property shall remain the responsibility of the exhibitor. It is suggested that companies employ a security guard, at the company's cost, to secure valuable equipment or instruments.

PROTECTION OF THE BUILDING

Exhibitors will be held liable for any damage caused to the convention center property. No material or matter of any kind shall be posted on, tacked, nailed, screwed or otherwise attached to columns, walls, floors or other parts or portions of the buildings or furnishings. Whatever may be necessary to properly protect the building, equipment or furniture will be installed at the expense of the exhibitor.

HAZARDOUS WASTE

Exhibitor assumes responsibility and any liability for removal or disposal of any material considered to be hazardous waste material. Exhibitor also agrees to conform to any local ordinances and regulations concerning the disposal of any and all hazardous waste. Any and all costs incurred in the removal of hazardous waste from the exhibit facility will be the sole responsibility of the exhibitor.

INSURANCE & INDEMNIFICATION

Hotel and Northeastern Society of Plastic Surgeons each agree to carry adequate liability and other insurance protecting themselves against any claims arising from any activities arising out of or resulting from the respective obligations pursuant to this contract. Each party hereby indemnifies and holds the other harmless from any loss, liability, costs or damages arising from actual or threatened claims or causes of action resulting from the gross negligence or intentional misconduct of such party or its respective officers, directors, employees, agents, contractors, members or participants.

FOR FURTHER INFORMATION CONTACT:

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